

Articles of Constitution and By-Laws
Miami Valley Baseball Coaches Association
(revised for 2002-03)

CONSTITUTION

ARTICLE I

Name

This organization was founded in March of 1975 and shall be known as the “Miami Valley Baseball Coaches Association.”

ARTICLE II

Objectives

The objectives of this association are:

1. To promote baseball programs in the Miami Valley area
2. To create an official line of communication with the Ohio High School Baseball Coaches Association
3. To create an official line of communication with the Southwest District Athletic Board
4. To create an official line of communication with the Ohio High School Athletic Association
5. To select the Miami Valley All Area Teams, Players of the Year and Coaches of the Year
6. To establish a high standard of ethics and integrity that promotes the game of baseball
7. To promote good fellowship and a proper spirit of sportsmanship among our members

ARTICLE III

Amendment of Constitution

The constitution and by-laws may be amended at any meeting by an affirmative vote of a majority of the active members present provided that said amendment be read to the membership at a preceding meeting

ARTICLE IV

Officers

- Section 1. The officers of this association shall be the President, First Vice-President, and the Second Vice-President who shall be elected to three-year terms, fulfilling each office for one year over a period of three consecutive years; and Secretary, Treasurer, and Membership Chairman who shall be elected to two-year terms. Their terms shall become effective at the conclusion of the All Star Game on even years.
- Section 2. The duties of the officers and recommended guidelines of association meetings shall be provided in the by-laws.
- Section 3. In order to hold an office of this association, one must be an active member in good standing for a minimum of two (2) years.
- Section 4. In the event of an office vacancy, the position shall be appointed by the President with the approval of the Executive Committee.

ARTICLE V

Executive Committee

- Section 1. The Executive Committee shall consist of the current slate of officers plus the two (2) most recent past Presidents and two (2) active members of the association who meet the qualifications for officers as described in Article IV, Section 3. These two members shall be appointed by the President prior to the second meeting of the current year with the approval of the officers. The President shall be the Chairman.
- Section 2. The Executive Committee shall meet as the business of the association may require with any committee member calling such meeting. The Executive Committee is also empowered to transact business by telephone or by correspondence.
- Section 3. The Executive Committee may approve expenses toward special functions providing funds are available, and shall approve any expenditure over one-hundred dollars (\$100).

- Section 4. The Executive Committee shall consider the complaints presented to it regarding improper conduct on the part of any member of the association or any grievance referred by an officer. They shall have the power to make the necessary investigation and take whatever action deemed necessary for the good of the association.
- Section 5. A quorum for the Executive Committee shall be five (5).

ARTICLE VI

Membership

- Section 1. Active members must be a high school head baseball coach. Each active member has the right to one (1) vote on all voting issues. If he cannot be present, he may designate an associate member from his school to cast his vote provided the President has been previously notified. A school's membership shall be twenty dollars (\$20), which includes the head coach and any associate membership.
- Section 2. Associate membership is open to all people interested in high school baseball including assistant coaches of a school district approved by the school board, college coaches and umpires. They may take an active role in business discussions with no voting rights, unless designated by their absent head coach. An associate member may not hold an office but may serve on committees.
- Section 3. Annual dues must be paid by March 1 of the current school year or shall be considered late and assessed a five dollar (\$5) penalty. Member's dues not received by April 1 shall not be eligible to nominate players for the Area All Star Team or be eligible for nomination for Coach of the Year. The officer's dues shall be waived as compensation for their work during their term in office.
- Section 4. Lifetime membership shall be granted by approval of the Executive Committee to any past member of at least 20 years, active and/or associate, currently retired from high school coaching.

ARTICLE VII

Meetings

- Section 1. The first meeting of the year shall take place during the fall of the current school year and be known as the "Fall Social." Dues shall be collected at this meeting in order to participate in the Association for the current school year.
- Section 2. A business meeting shall be held in conjunction with the District Meeting at the State Baseball Coaches Association Clinic.
- Section 3. A business meeting may be held at the Hall of Fame Banquet if necessary.
- Section 4. A business meeting with the election of officers shall be held during the All Area Team Meeting in Mid-May, along with the recognition of any outgoing officer.
- Section 5. The final business meeting of the current school year may be held on the day of the All Star Game at the end of May.
- Section 6. Special meetings may be held at the request of the President with a minimum of one (1) week notice to the membership.
- Section 7. All meetings shall be conducted according to Robert's Rules of Order. A quorum shall consist of a majority vote of the active members present. The order of business shall be:
- a) Call to order by the President
 - b) Secretary's reading of previous meeting's minutes and approval
 - c) Treasurer's report and approval
 - d) Committee's reports, if any
 - e) Old business
 - f) New business
 - g) Adjournment
- Section 8. Members must attend a minimum of two (2) meetings prior to the All Area Team Meeting in order to nominate players for the All Area Team or be eligible for nomination for Coach of the Year. The meetings include the previous year's All Star Game or Showcase, Fall Social, OHSBCA State Clinic and the Hall of Fame Banquet. If an active voting member is unable to attend a meeting, he may send an associate member representative from his school.

BY-LAWS

ARTICLE I

President

- Section 1. The President shall preside at all meetings of the Association and of the Executive Committee.
- Section 2. The President may appoint other such committees as necessary.
- Section 3. The President shall have no vote except on issues where votes are equally divided, in the election of officers and for issues regarding his school.
- Section 4. The outgoing President shall preside over his last meeting at the All Area Team Meeting with the passing of his duties to the First Vice-President to close the meeting.

ARTICLE II

First Vice-President

- Section 1. The First Vice-President shall preside at all meetings in the event of the President's absence or inability to act, and shall become the President in the event of the President not being able to fulfill his term.
- Section 2. The First Vice-President shall assume the duties of President after the closing of the All Area Team Meeting.

ARTICLE III

Second Vice-President

- Section 1. The Second Vice-President shall become next-in-line in presiding at meetings after the First Vice-President.
- Section 2. The Second Vice-President shall be responsible for the weekly computer team rating poll, himself or his designee; and, shall be responsible for the awarding of the computer poll championship plaques at the All Star Game.

ARTICLE IV

Secretary

- Section 1. The Secretary shall keep the records of the proceedings of the Association and of the Executive Committee.
- Section 2. The Secretary shall be responsible for media coverage of the Miami Valley All Area Teams and the All Star Game.

ARTICLE V

Treasurer

- Section 1. The Treasurer shall receive and have charge of all fees and dues, and shall pay the current expenses from money so received. He must have approval of the Executive Committee to pay any expenditure over one-hundred dollars (\$100).
- Section 2. The Treasurer shall be responsible for giving a complete financial report at each meeting.

ARTICLE VI

Membership Chairman

- Section 1. The Membership Chairman shall be responsible for the collection of membership dues at all meetings and the recording of membership information.
- Section 2. The Membership Chairman shall be responsible for the publication of the Membership Directory with its' distribution at the May All Area Team Meeting.
- Section 3. The Membership Chairman shall be responsible for taking attendance at all meetings.

ARTICLE VII

Recommended Association Meetings

- Section 1. Fall Social: The officers shall organize a Fall Social Meeting for the Association with the recommended date to be on the Saturday night of the last regular season football game. Dues shall be collected in order to participate in the Association. Hall of Fame inductees shall be announced.
- Section 2. OHSBCA State Clinic: In conjunction with the District Meeting, the Association shall conduct a business meeting and collect dues. Hall of Fame information shall be provided to the Association.
- Section 3. Hall of Fame Banquet: The President may appoint a chairman for the Hall of Fame. The chairman shall be responsible for organizing a committee for the selection procedure, making recommendation to the Executive Committee prior to the Fall Social, and organizing the banquet. The recommended banquet date is to be on a Sunday evening in early March.
- Section 4. All Area Team Meeting: The officers may make any necessary changes in the procedure used for the selection of the Miami Valley All Area Team. Any procedural changes shall be outlined in a mailing to the membership prior to the meeting. The recommended date is to be in mid-May. Election of officers shall take place at this meeting and any outgoing officer shall be recognized.
- Section 5. All Star Game & Showcase: The President may appoint a chairman for the All Star Game and different or the same chairman for the Showcase. The Chairmen shall be responsible for a committee to see that the All Star Game and Showcase are organized. Computer Poll champions shall be awarded during the All Star Game. There may be a business meeting sometime during this day as determined by the new President. In the event of the game's cancellation, Computer Poll Champions may be awarded at the following year's Fall Social.

ARTICLE VIII

Recommended Awards

- Section 1. Hall of Fame plaques shall be 9" x 12" in size, gray granite with black edge and a brushed silver plate with the inscription kept on file.
- Section 2. All Area Players shall be awarded 4" x 6" screened plaques with Player of the Year plaques to be 5' x 7" screened, with the inscriptions kept on file.
- Section 3. Computer Poll Champions in each of the four divisions shall be awarded 8" x 10" screened plaques to the respective head coaches. Inscriptions shall be kept on file.
- Section 4. Coach of the Year and Assistant Coach of the Year plaques shall be 8" x 10" screened with the inscriptions kept on file.
- Section 5. Certificates shall be awarded to Assistant Coaches for every five (5) consecutive years of service at a given school. Head Coaches should make the information available when submitting All Area information upon arrival at the All Area Team Meeting in May. These certificates shall be given to the head coach at the conclusion of the meeting so they can be presented at their local awards.

ARTICLE IX

Scholarship

Section 1.

The MVBCA shall award a monetary scholarship based on the following criteria:

- a) Funds must be available to provide for such scholarships without placing a financial burden on the association
- b) The number of scholarships that are made available is based on the amount of funds set aside from the profits of the All Star Game/Showcase weekend
- c) Applications shall be made available at the May All Area Meeting with a return deadline of July 1 to the Treasurer
- d) Applications must be made through an active MVBCA member (head coach)
- e) The candidate must be a son or a daughter of an active or associate member of the MVBCA who has been a member for the previous 5 consecutive years
- f) The scholarship shall be awarded to a high school graduate who is enrolled in an institution of higher learning during the following fall term
- g) The recipient must complete at least one term at the school of his or her choice in order to receive their scholarship check
- h) A selection committee shall be formed by the Treasurer to include himself and the two most recent past Presidents
- i) The selection committee shall make their recommendation to the Executive Board at the Executive Meeting prior to the Fall Social
- j) A congratulatory letter shall be sent to the scholarship winner(s) inviting the recipient and their parents to the Hall of Fame Banquet to be recognized and presented with their check

GUIDELINES AND PROCEDURES

ARTICLE I

Fall Social

- Section 1. The recommended date of the Fall Social shall be on the Saturday evening after the final regular season Friday football game.
- a) The President may appoint a chairman for the Fall Social.
 - b) A membership mailing shall take place during the month of September to include the date and place of the Fall Social.
 - c) The Executive Committee shall meet 1 hour prior to the Fall Social to receive Hall of Fame recommendations from the selection committee and to conduct other business.
 - d) The Fall Social shall include a business meeting and serve as a social gathering for the membership's first meeting of the year.
 - e) Dues shall be collected for the current school year and attendance taken by the Membership Chairman and Treasurer.
 - f) The Association shall provide snacks if sufficient funds are available.

ARTICLE II

OHSBCA State Clinic

- Section 1. The Executive Committee shall meet at the State Clinic.
- Section 2. The MVBCA shall conduct a business meeting as a part of the District Meeting.
- a) State recognition for wins and years of service shall be awarded.
 - b) Dues shall be collected for the current school year and attendance taken by the Membership Chairman and Treasurer.
 - c) The Secretary shall report on the upcoming Hall of Fame Banquet.

ARTICLE III

Hall of Fame Banquet

- Section 1. Selection Committee
- a) The President may appoint a chairman.
 - b) The chairman shall choose four (4) members of the association of which at least two (2) are active members to serve on this committee.
 - c) Hall of Fame nomination forms shall be made available by no later than the May All Area Team Meeting.
 - d) Nomination forms shall be returned to the chairman by June 1.
 - e) The selection committee shall meet prior to the Fall Social to select the Hall of Fame recipients to recommend and to set the date.
 - f) The committee shall make their Hall of Fame recommendations to the Executive Committee at its' meeting prior to the Fall Social.
 - g) The Hall of Fame recipients and the banquet date shall be announced at the Fall Social.
- Section 2. Hall of Fame Notification
- a) The Hall of Fame recipients shall be notified in writing by December 1.
 - b) The notification letter shall contain information regarding the date and place of the banquet along with pertinent information about the inductee to be returned to the chairman by January 31.
 - c) The new inductees shall be recognized at the OHSBCA State Clinic with ticket information available to the association.
 - d) The Coach of the Year and Assistant Coach of the Year recipients from the previous year shall be sent reminders to attend the banquet to receive their awards.

- Section 3. Hall of Fame Banquet
- a) The recommended date for the banquet shall be on a Sunday evening in early March.
 - b) Each inductee shall receive two (2) complimentary dinner tickets.
 - c) Past Hall of Fame Members shall be cordially invited.
 - d) The banquet program shall include a dinner with awards presentations to follow. The Master of Ceremony shall introduce all past inductees in attendance, the current officers, and the presenter for each inductee. The presenter shall present his inductee with a plaque of recognition.
 - e) With the introduction of officers, the President shall present the Coach of the Year and Assistant Coach of the Year plaques to the previous year's recipients.
 - f) Membership attendance shall be taken by the Membership Chairman.

ARTICLE IV

All Area Team Meeting

- Section 1. The recommended date for the All Area Team Meeting shall be on a Saturday evening in mid-May.
- a) The First Vice-President shall serve as co-chairman with the President for this meeting.
 - b) The selection procedure shall be mailed to association members prior to the meeting.
 - c) Active members' dues must be received by April 1 to nominate a player or coach for the All Area Team.
 - d) Only active members present at the meeting may nominate a player or a coach.
 - e) Players and coaches of non-member schools are not eligible for nomination.
 - f) If a paid active member cannot be present, his designee who is not an active member, may nominate players or coaches for recognition. His designee shall have the right to one (1) vote on each All Area Team selections as all other active members providing the President has been previously notified.

- Section 2. Nomination Procedures
- a) Players shall be nominated on the nomination form with statistics given prior to the beginning of the meeting; verbal player nominations will not be accepted.
 - b) Players should have appeared in at least one-half of the team's total games at a given position to be nominated for that position. Pitchers should have appeared in at least one-fourth of the team's total games as a pitcher to be nominated as a pitcher. Pitchers may be nominated for another position also, if they qualify.
 - c) Voting sheets shall be prepared from the nomination forms during the business portion of the meeting. Division I & II will be listed together on a ballot as will Division III & IV unless there are at least nine (9) schools represented from each of the two divisions, at which time they will be listed separately for the purpose of selecting All Area players and coaches from each division. There will be a Player of the Year and Coach of the Year selected from each voting division.
 - d) After the business meeting, ballot sheets shall be distributed. The President shall appoint an individual to chair each meeting.
 - e) Player's statistics shall be reviewed for corrections and players may be briefly talked about by their nominating coach. Once all nominees have been reviewed for a particular position, that position shall be voted on prior to moving on to the next position.

- Section 3. Voting Procedures
- a) Positions shall be voted on in order using the following for the ballot:
 Pitchers (5) – 6 points for 1st, 4pts for 2nd, 3pts for 3rd, 2pt for 4th, 1pt for 5th
 Catchers (3) – 4 points for 1st, 2pts for 2nd, 1pt for 3rd
 First Baseman (3) – 4 points for 1st, 2pts for 2nd, 1pt for 3rd
 Infielders (7) – 8 points for 1st, 6pts for 2nd, 5pts for 3rd, etc
 Outfielders (7) – 8 points for 1st, 6 pts for 2nd, 5 pts for 3rd, etc.
 - b) Ties shall be voted a second time using the point system dependent upon the number of players tied. This shall continue until the tie is broken or all players tie a second time, at which time all tied players shall be listed for that position.

- c) Players will be recognized for All Area from the balloting as:
 - 1st Team-top 2 pitchers, top catcher, top first baseman, top 3 infielders & outfielders
 - 2nd Team-next 2 pitchers, next catcher, next first baseman, next 3 inf&outf
 The next highest point total for each position shall be listed as Honorable Mention at that position. All ties for Honorable Mention shall remain and be listed as such.
- d) Any nominating coach who does not have any players on the All Area Team or Honorable Mention, may select one (1) of his nominees for Special Mention.
- e) Only senior players on the MVBCA All Area Team and those seniors earning Honorable Mention and Special Mention are eligible to participate in the All Star Game.

Section 4. Player of the Year

- a) The top vote placer at each position shall be placed on the ballot for Player of the Year in each divisional voting.
- b) Votes shall be cast for one Player of the Year with ties voted off one time and if the tie still exists, those tied shall be declared Co-Players of the Year.

Section 5. Coach of the Year & Assistant Coach of the Year

- a) Automatic nominations shall be League Championship coaches who qualify, while other deserving nominations may be made from the floor within each divisional voting.
- b) Votes shall be cast for one (1) *Coach of the Year* with ties voted off one time and if the tie still exists, those tied shall be declared Co-Coaches of the Year.
- c) The Coaches of the Year shall be the Head Coaches or Co-Head Coaches of the All Star Game with the two (2) assistant coaches being selected from the next highest vote total from each divisional meeting. If a coach declines a coaching position, the Head Coach may chose another coach from those active members in attendance at the meeting.
- d) Nomination forms for *Assistant Coach of the Year* shall be made available to all head coaches for the purpose of selecting one award from each divisional meeting. Nominations must be submitted to the First Vice-President by the MVBCA All Star Game. Criteria used for selection shall include a recommendation from the head coach, years of experience, and contributions to baseball. The First V-P shall form a committee of two (2) additional members to make a recommendation of one assistant coach from each of the divisional meetings to the executive committee prior to the Fall Social.

Section 6. All Area Team Awards

- a) Each player earning recognition on the MVBCA All Area Team shall be awarded a plaque to be presented at the game.
- b) Each player earning Honorable Mention or Special Mention shall be awarded a Certificate of Recognition to be presented at the game.
- c) Each Player of the Year shall receive a plaque to be presented at the game.
- d) Each Coach of the Year & Assistant Coach of the Year shall be introduced but their plaques shall be presented to them at the following year's Hall of Fame Banquet.

Section 7. Other

- a) Each team being represented with a player participating in the All Star Game shall furnish one (1) game ball.
- b) Catchers shall bring their own catcher's gear.
- c) Players shall furnish their own bats.
- d) Head coaches shall furnish their team's batting helmets for use during All Star Game.

ARTICLE V

All Star Game

- Section 1. The President may appoint a chairman for the All Star Game to oversee the following:
- a) Coordinate with the President the ordering of plaques and certificates
 - b) Securing a game field
 - c) Secure field workers, announcer, scoreboard operator, scorekeeper & scorebook, ball boys, clean up crew, ticket taker and other game help
 - d) Secure 4 umpires and the ordering of their plaques
 - e) Coordinate with the Membership Chairman the All Star Game Program
- Section 2. The recommended date for the All Star Game shall be on the Sunday evening of the OHSAA Regional Tournament.
- a) The two teams shall be balanced as much as possible with an American League team comprised of Division I & IV All Area seniors and a National League team of Division II & III All Area seniors.
 - b) The game shall be governed by OHSAA Rules with the exception of being 9 innings.
 - c) The American League team shall take infield practice 45 minutes prior to game time and the National League team shall take infield 20 minutes later.
 - d) The field shall be cleared and prepared for the introductions and presentation of player plaques 5 minutes prior to game time.
 - e) At game time the Computer Poll Championship Coaches shall be presented plaques.
 - f) Any outgoing officer shall be introduced and recognized.
 - g) All players shall be introduced and presented with their plaques or certificates as well as the introductions of Coaches (plaques to be presented at Hall of Fame).
 - h) The umpires shall be introduced and presented with their plaques.
 - i) Coaches should pick up any player awards for those players not in attendance.
 - j) All MVBCA members are reminded to check in with the Membership Chairman for attendance purposes as this will count as a meeting for the following year.
 - k) The Secretary shall report the game summary to the media.

ARTICLE VI

Showcase

- Section 1. The President may appoint a chairman for the Showcase to oversee the following:
- a) Provide registration forms to be mailed out with the All Area Meeting info
 - b) Notify college coaches and pro scouts
 - c) Order participant t-shirts
 - d) Form a committee to organize and run the showcase
- Section 2. The Showcase shall take place during the day of the All Star Game.
- a) All MVBCA members are reminded to check in with the Membership Chairman for attendance purposes as this will count as a meeting for the following year.

ARTICLE VII

Scholarship Committee

- Section 1. The committee shall be chaired by the Treasurer and include the two most recent past Presidents
- Section 2. The total maximum number of scholarships shall be determined each year by the Executive Committee relative to the amount of money collected from the Showcase and the amount of money budgeted through the treasury
- a) At no time shall the awarding of these scholarships place a financial burden on the association
 - b) A maximum of two (2) \$500 scholarships shall be awarded to the graduating son/daughter of an active or associate MVBCA member:
 - 1) whose father has been an association member for at least 5 years,
 - 2) who will be enrolling into a post secondary program to earn a degree,
 - 3) and has earned a minimum cumulative GPA of 3.00

- c) Additional \$300 scholarships may be awarded to the graduating son/daughter of an active or associate member as determined by the Executive Board based on the established criteria with every attempt made to award a scholarship to each worthy applicant
- d) Any remaining funds shall remain in the treasury designated "Scholarship Fund"

Section 3. Applications shall be made available at the May All Area Meeting with a return deadline of July 1 to the Treasurer

- a) Applications must be made through an active MVBCA member (head coach)
- b) The applicant must be the son or daughter of an active or associate member of the MVBCA who has been a member for the previous 5 consecutive years
- c) The applicant must be a high school graduate who will be enrolling in an institution of higher learning during the following fall term
- d) The applicant must complete at least one term at the institution in good standing
- e) In the case of more applicants than available scholarships, the following criteria shall be utilized but not limited to: GPA, Class Rank, ACT/SAT Test Scores, Extra Curricular Activities and other awards and scholarships received

Section 4. The committee shall make their recommendation of recipients to the Executive Board at the Executive Meeting prior to the Fall Social

- a) Upon approval of the Executive Board, a congratulatory letter shall be sent to the scholarship recipients
- b) The recipients and their parents shall be invited to attend the Hall of Fame Banquet where they will be recognized upon completion of the awards' requirements
- c) Scholarship recipients shall receive one (1) complimentary ticket to the Banquet
- d) Scholarship recipients shall receive their scholarship checks at the Banquet